



Minutes of Meeting

Date:25.07.2023 Time:11am Venue: IQAC Office

Agenda

1. Discussion about NAAC Peer Team Visit (PTV) preparedness
2. Delegation of duties & formation of committees for NAAC PTV
3. Procurement & Training of plagiarism software
4. Any other matters with permission of chairperson

Minutes

A meeting of the IQAC was held on 25-07-2023 at 11 am in the IQAC office.

- It was conveyed to all the members that the institution is expecting NAAC PTV on 11-12th August, 2023.
- For the smooth conduct of NAAC PTV, the following committees were formed & instructions were given:

- Transport committee headed by Dr Tejas Pol & Dr Yash Shekarkar
- Hospitality committee headed by Dr Saloni Misty
- Welcome committee headed by Dr Thomson
- Cultural committee headed by Dr Thomson & Dr Ankita

- A plagiarism-check software, as suggested by IQAC, was procured by the institute for the benefit of PG students & faculty and training session was conducted for all.

MJ Knowledge

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 Institution Area, Sector-4, Kharghar, Navi Mumbai - 410210

Members Present:

S.No.	Name of Staff	Designation	Signature
1.	Dr Meghna Vandeekar	Chairperson	<i>Meghna Vandeekar</i>
2.	Dr Deepa Das	Coordinator	<i>Dr. Deepa Das</i>
3.	Dr GokulSridharan	Member	<i>Gokul Sridharan</i>
4.	Dr Tejas Pol	Member	<i>Tejas Pol</i>
5.	Dr Roshni Chandran	Member	<i>Roshni Chandran</i>
6.	Dr Parmeet Banga	Member	<i>Parmeet Banga</i>
7.	Dr Harshal Suryavanshi	Member	<i>Harshal Suryavanshi</i>
8.	Dr Bhakti Padi	Member	<i>Bhakti Padi</i>
9.	Dr Rizwan Sanadi	Member	<i>Rizwan Sanadi</i>
10.	Dr Nupur Sab	Member	<i>Nupur Sab</i>
11.	Dr Indu Varkey	Member	<i>Indu Varkey</i>
12.	Dr Manjiri Deshmukh	Member	<i>Manjiri Deshmukh</i>
13.	Dr Ayushya Warang-Varty	Member	<i>Ayushya Warang-Varty</i>
14.	Dr Kavita Pol	Sr. Management	<i>Kavita Pol</i>
15.	Mrs Vrushali Jawade	Sr. Admin Officer	<i>Vrushali Jawade</i>
16.	Dr. Jaiti Gupta	Member	<i>Jaiti Gupta</i>
17.	Dr. Gaurav Salunkhe	Member	<i>Gaurav Salunkhe</i>
18.	Mrs.MuskanMazgaonkar	Student representative	<i>Muskan Mazgaonkar</i>

Members Absent:

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INTERNAL QUALITY ASSURANCE CELL

Minutes Of Meeting

Date: 23.10.2023 Time: 11am Venue: IQAC Office

Agenda

1. Discussion about recommendations given by NAAC Peer Team Visit (PTV)
2. Any other matters with permission of chairperson

Minutes

A meeting of the IQAC was held on 23-10-2023 at 11 am in the IQAC office.
 • The recommendations given by NAAC PT, were conveyed to all the members. The chairperson urged them to incorporate those recommendations as soon as possible.
 • Criteria-wise recommendations were distributed to all the criterion heads.

CRITERIA-1

1. Scope to introduce value added courses based on advances in dental field, market demand and employability.
2. A system of feedback from professionals and parents pertaining to curriculum can be introduced for enhancing curriculum.
3. UGs can be encouraged to attend seminars and presentations by PGs.
4. Capacity enhancement programs need to be introduced especially in soft skills keeping in mind the fast changing digital scenario.
5. Attachment with private practitioners will help develop entrepreneurship.

CRITERIA-2

1. Improve Mentor Mentee ratio by making all faculty Mentors
2. Based on the qualifying exam marks students can be segregated as slow learners and advanced learners and training provided from first year itself.
3. Evidence based teaching and learning can be extended to UG students.

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4. Participation in Swachhata Ranking.

Members Present:

S.No.	Name of Staff	Designation	Signature
1.	Dr Meghna Vandeekar	Chairperson	MJ Vandeekar
2	Dr Deepa Das	Coordinator	A. Kulkarni
3	Dr GokulSridharan	Member	S. Gokul
4	Dr Tejas Pol	Member	Tejas Pol
5	Dr Roshni Chandran	Member	Roshni Chandran
6	Dr Parmeet Banga	Member	Parmeet Banga
7	Dr Harshal Suryavanshi	Member	H. S.
8	Dr Bhakti Pali	Member	Bhakti Pali
9	Dr Rizwan Sanadi	Member	Rizwan Sanadi
10	Dr Nupur Sah	Member	Nupur Sah
11	Dr Indu Varkey	Member	Indu Varkey
12	Dr Manjiri Deshmukh	Member	Manjiri Deshmukh
13	Dr Aayushya Warang-Vary	Member	Aayushya Warang-Vary
14	Dr Kavita Pol	Sr. Management	Kavita Pol
15	Mrs Vrushali Tawade	Sr Admin Officer	Vrushali Tawade
16	Dr. Jaiti Gupta	Member	Jaiti Gupta
17.	Dr. Gaurav Salunkhe	Member	Gaurav Salunkhe
18	Mrs.MuskanMazgaonkar	Student representative	Muskan Mazgaonkar

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2. A system of feedback from professionals and parents pertaining to curriculum can be introduced for enhancing curriculum.
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CRITERIA-2

1. Improve Mentor Mentee ratio by making all faculty Mentors
2. Based on the qualifying exam marks students can be segregated as slow learners and advanced learners and training provided from first year itself.
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4. To create a strong parent- institute- student interface for academic and professional monitoring of students.
5. Student mentorship to be introduced with special emphasis on academic club culture.

CRITERIA-3

1. Faculty to be motivated to undertake more research projects and do more publications in indexed journals with good impact factor.
2. Students should submit research projects for ICMR, MUHS- STRG & LTRG and NGO grants guided by faculty.
3. Faculty should author books and chapters in their specialty.
4. MOUs and collaborative activities for research, faculty exchange, student exchange to be enhanced
5. Set up incubation center for innovative activities

CRITERIA-4

1. Hostel Mess should be there
2. More e-books, more computers for e-resources to be accessible for students should be there in library
3. Sports facilities are rudimentary and barely any gym equipment
4. Internet speed should be upgraded
5. Media/lecture recording room can be created to provide better e-content facility for faculty
6. Facilities in laboratories of medical subjects need to be upgraded.

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- CRITERIA-7**
1. Programs on promoting gender equity and sensitization can be organized every year.
 2. Counseling center may be made functional all the days.
 3. Steps to harness solar energy and rain water harvesting should be taken

- CRITERIA-6**
1. Full automation of administration and HR areas can be undertaken.
 2. Students, faculty and alumni portals can be devised and app based access can be given.
 3. Teachers to be encouraged to avail financial support to attend faculty/professional developmental programs conducted outside the institute.
 4. UGC norms on pay scales and service conditions need to be incorporated.

- CRITERIA-5**
1. Financial contributions from Alumni association
 2. Alumni contribution in the form of student exchanges, financial contribution and institutional endowments are lacking
 3. There should be regular Alumni meets organized by institution.
 4. More UGs should be motivated to take PG and more PG students motivated to take PHD
 5. UG students should be given coaching and guidance for competitive exams like NEET
 6. Provisions for equal opportunities and International student Cell may be created
 7. Provisions for student and faculty exchange programs and to have international collaborations
 8. Programs on language and communication skills, human value development and personality development need to be conducted.

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INTERNAL QUALITY ASSURANCE CELL

Minutes Of Meeting

Date: 15.04.2024 Time: 11 am Venue: IQAC Office

Agenda

1. Preparation for submission of AQAR for AY 2023-24
2. Any other matters with permission of chairperson

Minutes

A meeting of the IQAC was held on 15-04-2024 at 11 am in the IQAC office.

- All criterion heads were appraised about the AQAR format which is to be submitted by 31st August, 2024.
- A rough draft has to be submitted for correction and approval by 15th July, 2024.
- There has been a significant improvement in money & kind from the Alumni Association.

Members Present:

S.No.	Name of Staff	Designation	Signature
1.	Dr Meghna Vandekar	Chairperson	<i>M Vandekar</i>
2	Dr Deepa Das	Coordinator	<i>M. Deepa Das</i>
3	Dr Yash Shekarkar	Member	<i>Yash</i>
4	Dr Parmeet Banga	Member	<i>Parmeet</i>
5	Dr Harshal Suryavanshi	Member	<i>Harshal</i>
6	Dr Bhakti Pail	Member	<i>Bhakti</i>

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